



Woodlands Operations Coordinator

Who we are. Mercer Peace River Pulp is an integral part of the Canadian forest products industry, providing the northwest Alberta region with approximately 300 jobs while sustainably managing the forests. A career at Mercer Peace River offers an opportunity for growth, meaningful work, and a collaborative learning environment. Throughout your career, you will be supported by a team of skilled professionals and provided a self-motivating environment to make your goals achievable. **At Mercer: One Team - One Goal.**

What we believe. We believe that a culture of diversity and inclusion is critical in making the best decisions for our people and achieving sustainable business success. Together, we encourage, support, and celebrate the diverse voices of our team members. We strive to provide an inclusive culture by fostering an environment of mutual respect and fairness and providing opportunities to contribute and grow.

Our Acknowledgment. We recognize and honor the traditional lands and territories of the Indigenous peoples who have cared for these lands since the time immemorial. We are situated on Treaty 8 territory, which is also the historic regional homeland of the Metis, including the Peace River Territory, the Lesser Slave Lake Territory, and the Lower Athabasca Territory.

We acknowledge and respect the rich histories, languages, and diverse cultures of the First Nations, Metis and all Indigenous peoples who have been stewards of this land. We express our gratitude for their enduring contributions, which continue to strengthen and enrich our communities today.

The role. We are seeking a full-time, permanent Woodlands Coordinator to join our team. Reporting directly to the Operations Superintendent, the successful candidate will work with the team to ensure the safe delivery and handling of high-quality logs and chips to the MPR mill.

Roles and Responsibilities:

- Develop and maintain a positive relationship to be the preferred customer for the coniferous fibre suppliers (Sawmills).
- Collaborate with Sawmills on chip quality assurance and continuous improvement initiatives, including the reduction of fines and bark, and drive innovation and adaptability in coniferous harvesting, sawmill processing, and maintenance for issues such as fire salvage.
- Manage contractors responsible for logging and hauling approximately 250,000 m3 of fibre.
- Develop budgetary scale/yard plans while monitoring and being accountable for expenditures.
- Participate in budget and business planning.
- Develop and manage all residual fiber contracts and monitor monthly rates with coniferous suppliers.
- Maintain a high degree of awareness of other pulp and sawmill producers' coniferous sources.
- Implement the Annual Operating Plans ("AOPs") and inspection of operations with regard to AOP standards, regulations, Environmental Management System, Quality and Health & Safety programs.
- Liaise with Government officials on approvals and updates.
- Act as the company representative for regulatory agencies and industry stakeholders.
- Arrange and maintain the Company's road maintenance and third-party roads, etc.
- Maintain team awareness of potential fibre handling concerns (example: plastic, carbon and moisture content)
- Responsible for TM9 load ticket systems (LoaderWiz software, tablets, printers, and Legacy Logit units)
- Collaborate with the MPR wood processing team to support yard management, initiatives and processes (ie dumper outages)
- Perform other related duties as required to support team initiatives and operational continuity.

Qualifications and Experience

- Degree or Certificate in Forestry.
- Member or eligible to become a member of the College of Alberta Professional Foresters or the College of Alberta Professional Forest Technologists.
- Minimum of 2 years of related experience.
- Must possess a valid Alberta Class 5 Operator's license.
- Experience in contractor supervision, as well as harvesting operational experience.
- Proficiency with GPS technology, utilizing the current version of ArcGIS
- Leadership abilities, specifically in contractor management.
- Strong written and verbal communication skills.
- Ability to work effectively in remote areas and in varying weather conditions
- Experience with Environmental Management Systems, quality and safety programs would be considered an asset



Featured Benefits of Working with Us

- We offer our full-time team members a **Comprehensive Benefit Plan**, as well as a **Defined Benefit Pension Plan** with **company-matched RRSP** and Flexible Pension Plan options. We also offer an employee assistance program, life insurance, and short and long-term disability.
- You will start with **three weeks** (120 hours) of annual vacation, prorated based on your start date.
- Compensation is based on experience, qualifications and competency

Application Process: This position will remain open until a suitable candidate is found.

Submit your resume, **including** copies of your High School diploma and any other educational qualifications, to our HR department via email at career.mpr@mercerint.com, quoting competition number **CN 2567**.

We are an Equal Opportunity Employer